

Community Arts Program (CAP)
3010 De Soto Boulevard
Coral Gables, FL 33134
CommunityArtsProgram.org
305.448.7421, ext. 120 (office)
786.423.3071 (cell)
Info@CommunityArtsProgram.org



Community Arts Program (CAP)

***COVID-19:
A CAP Care Response Plan***

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Community Arts Program (CAP) COVID-19: A CAP CARE RESPONSE PLAN

Statement: A COVID-19 CAP Care Response

Steps taken by the Community Arts Program (CAP) will be done in accordance with overall guidelines set by Coral Gables Congregational United Church of Christ, the Centers for Disease Control and Prevention (CDC), and health professionals well versed within the realm of COVID-19. All actions will foremost ensure the utmost protection and safety of all CAP employees, volunteers, and those whom they serve. Guided by this, a response of care covers three phases of operation: virtual; reopening on-ground; and a long-term, new normal.

Phases of Operation

PHASE I – Virtual

- This Phase I of complete virtual operation defined the March to mid-August concluding months of FY2019-2020 (CAP Conservatory for the Arts & Miami Jazz Institute *Saturday Music Classes* and Performing Ensembles, and the CAP 2020 VIRTUAL Summer Concert Series).
- Phase I continues into CAP FY2020-21.
 - Currently one teacher and one student with disability meets on the Church ground for CAP Instrument lessons each Saturday. As such, limited indoor activities may occur with precautions in place.
 - Precautions in place are, but not limited to, the following.
 - Mask wearing covering mouth and nose, temperature checking (non-contact forehead thermometer) upon entrance, hand washing/sanitizing, wiping of instruments with Clorox wipes before and after use, and social distancing.

PHASE II – Reopening On-Ground

- Phase II will be considered at a time when Coral Gables Congregational United Church of Christ reopens.
- Community Arts Program (CAP) reopening will be based upon—but not limited to—the following four metrics from the Miami-Dade County *New Normal Dashboard*, the advice of Centers for Disease Control and Prevention (CDC), and licensed healthcare professionals.
 1. Availability of widespread and routine COVID-19 testing.
 2. COVID-19 case reduction sustained over a two-week period.
 3. Single digit death rate sustained over a two-week period.
 4. Daily positivity rate of 5% or less for a two-week period.
- CAP faculty, staff, and volunteers—two weeks prior to reopening—must complete the following.
 1. Test negative for COVID-19 as per a COVID-19 antigen test (a diagnostic test that quickly detects fragments of proteins found on or within the virus by testing samples collected from the nasal cavity using swabs.)

- See Appendix - *Collection Sites for COVID-19 Testing*.
 - CAP will reimburse the cost of the COVID-19 antigen testing.
- 2. Sign a waiver that confirms a COVID-19 antigen test has (1) been taken and (2) that a negative result has been produced.
- Safety guidelines are to be followed as sanctioned by the Centers for Disease Control and Prevention (CDC) and Miami-Dade County. Such guidelines may include, but may not be limited to, the following.
 - The continuing use of one entrance for safety and for checking of faculty and students upon arrival (see below *CAP Care Response Team* section).
 - Temperature checks (non-contact forehead thermometer)
 - PPE for students, staff, and classrooms (e.g., masks, face shields, instrument covers/socks, plexiglass shields/dividers/partitions).
 - Post recommended signage reminding of best prevention practices (e.g., hand washing, etc.).
 - Re-decide spaces for and allocation of classes involving more than 10.
 - Common touching and sharing of materials is to be limited; sanitizing of instruments (e.g., pianos), tables, door knobs, etc. is to be done before the beginning of and after each class.
 - Upgrade air conditioning systems with recommended MERV-13 filters so as to not restrict airflow, and/or implement stand-alone MERV-13 filters or UV air-flow sanitization.
 - Shut-off and cover all drinking fountains. (Clean and flush when re-opened.)
 - Restrict bathroom use to one person at a time.
 - Limit, do away with, or re-imagine pre-concert receptions.
 - Discern concert crowd size, distancing, and interaction.

PHASE III – A Long-Term, New Normal

- This post-COVID-19 phase may be likely when a CDC-sanctioned COVID-19 vaccine is readily available.
- Best-practice health and safety protocols will be communicated to and followed by staff, parents, students, and volunteers. Again, these practices may include—but may not be limited to—the following.
 - The continuing use of one entrance for safety and for checking of faculty and students upon arrival (see below *CAP Care Response Team* section).
 - Temperature checks (non-contact forehead thermometer)
 - PPE for students, staff, and classrooms (e.g., masks, face shields, instrument covers/socks, plexiglass shields/dividers/partitions).
 - Post recommended signage reminding of best prevention practices (e.g., hand washing, etc.).
 - Re-decide spaces for and allocation of classes involving more than 10.
 - Common touching and sharing of materials is to be limited; sanitizing of instruments (e.g., pianos), tables, door knobs, etc. is to be done before the beginning of and after each class.

- Upgrade air conditioning systems with recommended MERV-13 filters so as to not restrict airflow and/or implement stand-alone MERV-13 filters or UV air-flow sanitization.
- Shut-off and cover all drinking fountains. (Clean and flush when re-opened.)
- Restrict bathroom use to one person at a time.
- Limit, do away with, or re-imagine pre-concert receptions.
- Discern concert crowd size, distancing, and interaction.

Community Arts Program (CAP) Care Response Team

- When CAP reopens, there will be a volunteer team of eight individuals identified: Two teams of three (8:45 a.m.-12:00 p.m. and 11:45 a.m.-3:00 p.m.) with two on standby. *Times allotted and number of volunteer team members needed for each time period may shift, based on evidenced need when implemented.*
- CAP Care Response Team members must complete a COVID-19 training that reviews *COVID-19: A CAP Care Response Plan* and outlines CAP Care Response Team duties.
- The CAP Care Team will be stationed at an outside post for the following.
 - Greet faculty, students, and families.
 - Be sure required PPE (e.g., face mask) is in place for all. If not, provide.
 - Document the following for each, within a digital application.
 - Temperature (non-contact forehead thermometer)
 - Answer the following five questions.
 1. Have you been exposed to anyone diagnosed with COVID in the last four days?
 - a. **If yes**, document and send home for up to two-week quarantine, and/or require testing or receive medical clearance that they do not have COVID-19 and can safely return.
 2. Have you ever been tested for COVID?
 - a. If yes, were COVID results positive or negative? **If yes** with positive results, have you since tested negative?
 3. Have you traveled out of Florida in the last two weeks?
 - a. **If yes**, document and send home for up to two-week quarantine.
 4. Do you have any flu-like symptoms, such as fever, breathing difficulty, weakness, headaches, and/or coughing? (See below.)
 - a. Should one have COVID-19-like symptoms such as fever, breathing difficulty, weakness, headaches, and/or coughing, a CAP Care Response Team volunteer is to take the following actions.
 - Call 911 if symptoms appear life threatening.
 - If a CAP student, contact parent or caretaker.
 - Isolate the individual in a designated room for close monitoring.

- Require testing or medical clearance that they do not have COVID-19 and can safely return.

Should One Be Diagnosed With COVID-19

- Identify and contact all attendees who may have been in the immediate vicinity of the COVID positive person. Refer to the *CAPapp* that holds each child's schedule and location when on campus and all contact information of staff and participants.
- Advise all contacts as to the time, location, and activities of the COVID positive person.
- Those in the immediate vicinity of the COVID positive person are advised to take precautionary measures such as monitoring for flu-like symptoms, self-isolation, and COVID-19 rapid testing. Further instruction from a health professional may be beneficial.
- Inform all tracing contacts that the potential for any COVID-19 transmission during the event were minimized by strict protocol, such as mask wearing covering mouth and nose, social distancing, temperature checks, and hand sanitizing.
- Areas used by the infected person will be closed for 24 hours, then cleaned and disinfected.

One's Return Following a Diagnosis of COVID-19

- Following a positive COVID-19 diagnosis, one's return to CAP location(s) will depend upon, but may not be limited to, meeting the following criteria.
 - Completed 14-day quarantine with no symptoms.
 - This includes free of fever without Tylenol.
 - Documented clearance provided by a licensed medical professional.

Appendix

- **Collection Sites for COVID-19 Testing**

<https://www.coralgables.com/CollectionSitesForCOVID-19Testing>

- Viral PCR SWAB Test Collection Sites In / Near Coral Gables: Private Operators
- Viral PCR SWAB Test Collection Sites in Miami-Dade: Open to all Miami-Dade County Residents
- ANTIBODY TESTING Collection Sites In / Near Coral Gables: Private Operators
- MOBILE/ HOMEBOUND PCR SWAB Testing